

# THE EXCHANGE

EST. 1880 • HOTEL • HAMILTON

## SPECIAL EVENTS TERMS AND CONDITIONS

By making this booking you agree and acknowledge as follows:

- All bookings are final; no refunds are available; all bookings are non-refundable once payment has been processed.
- This is an 18+ event with no minors allowed. All bookings must present valid proof of ID upon entry.
- Each ticket holder must present a valid booking confirmation.
- Full pre-payment and final guest numbers are required at the time of booking. All additional charges are to be settled on the day, prior to departure. Please note that we do not accept cheques.
- Dietary requirements are to be advised at the time of booking, any changes or additions are required 7 days in advance.
- All bookings are held for 15 minutes, all guests within your party are required to be present for your table to be seated and all beverage packages will commence at your booking time and will not be extended to accommodate for late arrival.
- Pass outs are allowed provided you have been wrist banded and ID has been checked in accordance with RSA.
- There is a strict no smoking policy within the venue. Should you wish to smoke you need to go to the allocated areas. Failure to do this may result in being removed from the event.
- Patrons who are intoxicated, under the influence of illicit drugs, inappropriately attired or behaving in a drunken way, disorderly or inappropriate manner will be refused entry or removed from the event.

The Exchange Hotel

125 Denison Street, Hamilton NSW 2303 | Follow us @theexchangenewcastle